

## Village of Delburne Council Minutes

### Annual Organizational Meeting of October 26, 2010

#### **A)**

##### **Call to Order**

The Chief Administrative Officer called the Annual Organizational Meeting to order at 6:00 p.m. in the Village Office with the following being present:

Councillors:                      Ray Reckseidler  
   Sandy Paradon  
   Jill Brett  
   Darlene Dushanek  
   Dawn McKenzie

Chief Administrative Officer:    Karen Fegan

#### **B)**

##### **Adoption of Agenda**

#2010-250    Moved by Councillor S. Paradon that the Agenda for the October 26, 2010 Annual Organizational Meeting of Council for the Village of Delburne be adopted as presented.  
CARRIED UNANIMOUSLY

#### **C)**

##### **Election of Mayor**

The Chief Administrative Officer called for nominations for the Mayor's term for 2010-2011.

Moved by Councillor S. Paradon that Councillor R. Reckseidler be nominated as Village of Delburne Mayor for the 2010-2011 term.

#2010-251    Moved by Councillor D. McKenzie that nominations cease.  
CARRIED UNANIMOUSLY

The Chief Administrative Officer declared nominations closed.

Ray Reckseidler was declared elected as Mayor for 2010-2011 term.

#### **D)**

##### **Appointment of Deputy Mayor**

#2010-252    Moved by Councillor D. Dushanek that the terms of Deputy Mayor be served quarterly, as follows:

<b>Deputy Mayor</b>	<b>2010-2011 Term</b>	
Jill Brett	Oct. 27/10 – Jan. 31/11	
Darlene Dushanek	Feb. 1/11 – April 30/11	
Dawn McKenzie	May 1/11 – July 31/11	
Sandy Paradon	Aug. 1/11 – Oct/11	

CARRIED UNANIMOUSLY

**E) Signing Authorities**

#2010-253 Moved by Councillor J. Brett that the 2010-2011 signing officers be as follows:

Mayor Ray Reckseidler or Councillor Sandy Paradon and  
Karen Fegan, CAO or Janice McWhan, Assistant Administrator  
CARRIED UNANIMOUSLY

**F) Dates and Times of Regular Council Meetings 2010-2011**

#2010-254 Moved by Councillor J. Brett that the Council meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month beginning at 1:00 PM, further that if the Monday falls on a statutory holiday that the meeting will be held on the following Tuesday at 6:00 PM.

CARRIED UNANIMOUSLY

**G) Council Appointments to Boards and Committees**

**1. Municipal Planning Commission**

- a. Sandy Paradon
- b. Darlene Dushanek
- c. Jill Brett
- d. – Alternate: Dawn McKenzie

**2. Subdivision and Development Appeal Board**

- a. Ray Reckseidler
- b. – Alternate: Dawn McKenzie

**3. Central Alberta Regional Waste Commission and Central Waste Management Commission**

- a. Ray Reckseidler
- b. – alternate: Dawn McKenzie

**4. John Pisko Memorial Recreation Board**

- a. Darlene Dushanek
- b. – alternate: Jill Brett

**5. Red Deer and District FCSS Board**

- a. Jill Brett
- b. – alternate: Darlene Dushanek

**6. Delburne & District Social Services Committee**

- a. Jill Brett
- b. – alternate: Darlene Dushanek

**7. Parkland Foundation**

- a. Jill Brett
- b. – alternate: Sandy Paradon

**8. Delburne Elk Haven Management Body**

- a. Sandy Paradon
- b. – alternate: Dawn McKenzie

**9. Parkland Community Planning Services**

- a. Ray Reckseidler
- b. – alternate: Jill Brett

**10. Parkland Regional Library**

- a. Dawn McKenzie
- b. – alternate: Sandy Paradon

**11. Delburne Municipal Library Board**

- a. Dawn McKenzie
- b. – alternate: Sandy Paradon

**12. Boomtown Trail**

- a. Ray Reckseidler
- b. – alternate: Sandy Paradon

**13. Delburne Economic Development Committee**

- a. Darlene Dushanek
- b. – alternate: Sandy Paradon

**14. Delburne & District Chamber of Commerce**

- a. Dawn McKenzie
- b. – alternate: Darlene Dushanek

**15. Delburne Neighborhood Place**

- a. Sandy Paradon
- b. – alternate: Darlene Dushanek
- c.

**16. Central Alberta Economic Partnership (CAEP)**

- a. Darlene Dushanek
- b. – alternate: Jill Brett

**17. Property Standards Committee**

- a. All of Council

**18. Red Deer River Basin/Water Management/Watershed Alliance**

- a. Ray Reckseidler
- b. – alternate: Sandy Paradon

**19. School Resource Officer (SRO)**

- a. Dawn McKenzie
- b. – alternate: Darlene Dushanek

**20. Community Action Committee**

- a. Dawn McKenzie
- b. Sandy Paradon

**21. Emergency Management Committee**

- a. Darlene Dushanek
- b. – alternate: Jill Brett

**22. Cemetery Board**

- a. Dawn McKenzie

**23. Delburne & District Golf Society**

- a. Sandy Paradon
- b. –alternate: Darlene Dushanek

#2010-255 Moved by Councillor D. Dushanek that Council approve the committee appointments as listed above.  
CARRIED UNANIMOUSLY

**I) Other Appointments**

Solicitors

- a. Warren Sinclair as Village Solicitors for 2010 - 2011, for general legal services including land sales and contracts.

Auditors

- a. Gitzel Krejci Dand Peterson as the Village Auditors for 2010-2011.

Newspapers

- a. Red Deer Advocate as the official means of advertising legal notices and that the Delburne and District News and Chitaqua will be used as required.

Fire Chief

- a. Justin Newman as Village Fire Chief for 2010-2011.

Emergency Management

- a. That Dale Perry be appointed the Director of Emergency Management, Jack Christensen be appointed the Deputy Director of Emergency Management, and Ric Henderson also be appointed as Deputy Director of Emergency Management for 2010-2011.

Weed Inspector

- a. That Gary Rusaw be appointed as the Village Weed Inspector for 2010-2011.

Building Inspector

- a. That IJD Inspections Ltd. (Red Deer) be appointed as Village Building Inspectors for 2010-2011.

Administration Appointments

- a. That the Chief Administrative Officer (Karen Fegan) be appointed as:
- Head of the Local Public Body (MGA Section 208)
  - Economic Development Officer
  - Business License Inspector
  - Bylaw Enforcement Officer (via Red Deer County contracted services)
  - Development Officer
  - FOIP Coordinator

Members-At-Large Appointments

- a. **Subdivision and Development Appeal Board (2 Appts.)**

Jack Christensen and Eldon Carlson

- b. **John Pisko Memorial Recreation Board (5 Appts.)**

Jody Ringdahl, Robin Ritchie, Robin Duffin, Tracy Kozey, Mary Chaffin

- c. **Delburne Municipal Library (10 Appts.)**

John Perry, Sue Nielson, Diane Abtosway, Shirley Parker, Amy Beard

**d. Elk Haven Management Board (1 Appts.)**

Jeanette Gabrielson

**e. CAEP (Business Appt.)**

1. Karen Grant

**f. Economic Development Committee (10 Appts.)**

Karen Grant, Jeff Bourne, Russ Barnes, Jerry Finnemore, Chad Young, Linda Bradley, Bill Bradley, Marg Gillis, Wendy Long, Chris Cooke

#2010-256 Moved by Councillor S. Paradon that Council approve the appointments as listed above.

CARRIED UNANIMOUSLY

#2010-257 Moved by Councillor J. Brett that the 2010 Annual Organizational Meeting adjourn at 6:58 PM.

CARRIED UNANIMOUSLY

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Ray Reckseidler  
Mayor

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Karen M. Fegan, CT  
Chief Administrative Officer

**ATTACHMENT “A” TO OCTOBER 26, 2010 MINUTES****Village of Delburne Council Meetings 2010-2011****2010**

Monday	Nov 08	Council Meeting
Thursday	Nov 11	STATUTORY HOLIDAY (Office Closed)
Monday	Nov 29	Council Meeting
Monday	Dec 13	Council Meeting
Dec. 24 – 31		Office Closed

**2011**

Jan. 01 - 02		Office Closed
Monday	Jan 10	Council Meeting
Monday	Jan 24	Council Meeting
Monday	Feb 14	Council Meeting
Monday	Feb 28	Council Meeting
Monday	Mar 14	Council Meeting
Monday	Mar 28	Council Meeting
Monday	Apr 11	Council Meeting
Friday	Apr 22	STATUTORY HOLIDAY (Office Closed)
Monday	Apr 25	STATUTORY HOLIDAY (Office Closed)
Tuesday	Apr 26	Council Meeting
Monday	May 09	Council Meeting
Monday	May 23	STATUTORY HOLIDAY (Office Closed)
Tuesday	May 24	Council Meeting
Monday	Jun 13	Council Meeting
Monday	Jun 27	Council Meeting
Friday	Jul 01	STATUTORY HOLIDAY (Office Closed)
Monday	Jul 18	Council Meeting (one meeting held in July)
Monday	Aug 01	STATUTORY HOLIDAY (Office Closed)
Monday	Aug 15	Council Meeting (one meeting held in August)

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Monday	Sep 05	STATUTORY HOLIDAY (Office Closed)
Monday	Sep 12	Council Meeting
Monday	Sep 26	Council Meeting
Monday	Oct 10	STATUTORY HOLIDAY (Office Closed)
Tuesday	Oct 11	Council Meeting
<b>Monday</b>	<b>Oct 24</b>	<b>ANNUAL ORGANIZATIONAL MEETING</b>